



**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED
NUTRITION, INDUSTRIAL AREA, PANIPAT**

(An Autonomous Body Under Department of Tourism, Govt. of Haryana)

Affiliated to National Council for Hotel Management & Catering Technology, NOIDA

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**INSTRUCTIONS TO NEWLY ADMITTED STUDENTS IN
B.SC. HOSPITALITY & HOTEL ADMINISTRATION, BATCH: 2021-24.**

Dear Student,

A warm hearty welcome to Institute of Hotel Management Panipat, a premier hospitality education institution, which has been providing trained and skilled manpower to the hospitality, service and tourism industry. Congratulations on your success in JEE 2021.

- Beside the part fee of 1st semester already deposited by you during online counseling i.e. **Rs: 40,000 (Rs: 38000/-, Institute fees plus Rs: 2000/-, Counseling fees)** you will have to further deposit the pending **Balance fees of Rs: 15,500/- (64,700 + 1,500 - 38,000)**, which includes an amount of Rs.1500/- as other charges for ancillary facilities.
- The **IGNOU Registration fee amounting Rs. 12700/-** will be paid by student separately through the IGNOU online portal. The fee will be paid at the time of Registration with IGNOU. Students would be informed regarding the payment date as per the Notice received from IGNOU later.
- Balance fee amounting Rs.15500/- has to be deposited either by bank draft in favor of **INSTITUTE OF HOTEL MANAGEMENT, PANIPAT** or through the Institute's online payment link in official website.
- The students are directed to submit the transaction slip to the Accountant/Cashier during physical reporting, otherwise it will be assumed that they have not deposited the fee.
- The allotment of hostel shall be strictly as per All India Rank (AIR) & norms of NCHMCT, Noida. 1st term pro rata Hostel fee is Rs. 15900/- (including Rs. 3000/- Hostel security) for three months (Oct 21 to Dec 21). The payment of Hostel fees (Boys/Girls) post finalization of list would be collected later through Demand Draft only.
- Please note that use of mobile phone is strictly banned inside the building of the Institute and defaulters will have to pay fine including confiscation.
- Allotment of the Institute by NCHMCT is final. No request for change of Institute (Migration) will be considered during the entire duration of the course.
- All newly admitted students must strictly follow Covid-19 Protocols & Social Distancing Guidelines and has to submit vaccine report upon joining.

- Online / Offline Induction / Orientation would be conducted on 18th October 2021 at 10:00 AM. (Link would be shared later on mobile numbers / email ids)
- Details regarding commencement of classes (Online / Offline) would be shared later.

METHOD OF FEE PAYMENT

Note: Students can pay the fees with any of the following under mentioned methods:

1. OPTION 1:

Student can make a bank demand draft from any bank (**Mentioning the Fee Amount**) in favor of INSTITUTE OF HOTEL MANAGEMENT, payable at PANIPAT.

- Keep a photocopy of DD safe for reference
- Send the DD through Speed Post / Registered Post to Institute address.
- Write down the following details behind the DD
 - ✓ Complete Student Name & Jee Roll Number
 - ✓ Contact Number of Student
 - ✓ All India Rank (Jee Rank 2021)
 - ✓ E-mail id
 - ✓ Father's Name / Mother's Name
 - ✓ Contact Number of Parents / Guardian.

2. OPTION 2:

Online Payment through SBI Collect portal.

The fee may be deposited online or in any of State Bank of India Branch after generating online fee Challan by visiting the site of SBI Collect by following the given steps:-

State Bank Collect - Online Payment Portal (www.onlinesbi.com/sbicollect/icollecthome.htm)

⇒ Accept Term & Conditions ⇒ State of Corporate/Institution - Haryana
 ⇒ Type of Corporate/Institutions - Educational Institutions ⇒ Educational
 Institutional Institutions Name – IHM Panipat ⇒ Select Payment Category- Other Fees

3. OPTION 3:

Through RTGS/NEFT/IMPS.

- Institute Account Details:
 Account Number: 10255022510
 Name: Institute of Hotel Management Catering Technology & Applied Nutrition, Panipat
 Bank Name: State bank of India.
 Branch Name: SSI, Panpat-132103.
 IFS Code: SBIN0000694.
- After making the payment through Option 3, kindly send the details of the transaction to the following email id: admnihmcpaipat@gmail.com in the prescribed format mentioned below along with the soft copy of cyber receipt / screenshot failing which it will be assumed that the student has not paid the fees till that time.

Student Name & Jee Roll Number	
Course, Semester, term	
Fees Amount Paid	
Transfer date & time	
UTR or Reference Number	
Contact Number of Student / Parent	

GUIDELINES FOR ONLINE PHYSICAL REPORTING

1. FOR ONLINE REPORTING:

- As per the counseling schedule of NCHMCT, Physical reporting would be from 14th October 2021 to 18th October 2021. (09:30 am to 04:30 pm).
- All students who have finally allotted SIHM Panipat through NCHMCT JEE Counseling 2021 are required to fill the Google Form (STUDENT PROFILE FORM) attached below:-
<https://forms.gle/TeXVfiUGQhbf6cfe6>
- All details filled by the students must be accurate & would be used by the Institute for official records.
- Students willing to take Hostel Facility must fill his/her complete details in the above attached form. Requests if received later won't be considered.

NOTE:

STUDENTS WILL HAVE TO CARRY THE ORIGINAL AND SELF-ATTESTED PHOTOCOPIES OF YOUR TESTIMONIALS FOR SCRUTINISATION LATER DURING YOUR OFFLINE CLASSES AS PER TIMETABLE.

- a) Institute Allotment Letter
- b) 10th Board Certificate & Mark sheet
- c) 12th Board Certificate & Mark sheet
- d) School leaving Certificate cum character certificate/ Migration Certificate (original)
- e) Medical Certificate as per NCHMCT Format.
- f) 5 passport size latest color formal photographs along with Name & date duly stamped.
- g) Certificate of Category. (Optional)
- h) Covid-19 Certificate is compulsory.
- i) Hostel Application form. (If Allotted) (Optional)
- j) Receipt of fees of 1st semester (40,000) deposited at the admission centre/ Counseling Process.
- k) Anti ragging Affidavit by the candidate.* & Affidavit by the parents.*
ANTI-RAGGING MEASURES : SUBMISSION OF AFFIDAVIT BY THE STUDENTS / PARENT / GUARDIAN.
- l) Any other documents (as per instructions of NCHMCT)